

壹、 113 學年度舊生宿舍床位抽籤申請作業期程

1. 為避免手機上網的頁面顯示不完整，敬請同學使用電腦進行床位申請。
2. 循環經濟學院學生僅可申請南投校區宿舍，詳情另見南投校區申請公告。

| 作業階段 | 系統開放期間/期限 | 說明 |
|------------------|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 【床位抽籤申請】 | 3月27日(三)9:00 4月7日(日)17:00 | 請於開放申請時間內至系統進行 113 學年度床位抽籤申請作業，逾時不候。 |
| 第一階段 【抽籤結果公告】 | 4月11日(四)10:00 | 查看抽籤結果，中籤者請於規定時間內選填床位；未中籤者申請資料將直接進入第二階段抽籤作業。 |
| 第一階段 【線上床位選填】 | 4月12日(五)10:00 4月14日(日)17:00 | 1. 中籤者請務必於開放期間內至系統選取自己 113 學年度住宿房間，此即為 確認住宿 ；未選取住宿房間者視為放棄住宿。 2. 未中籤者則顯示“本階段未中籤”，申請資料將直接進入第二階段抽籤作業。 |
| 第二階段 【抽籤結果公告】 | 4月18日(四)10:00 | 查看抽籤結果，中籤者請於第二階段進行線上床位選填；未中籤者則顯示“本階段未中籤”。 |
| 第二階段 【線上床位選填】 | 4月19日(五)10:00 4月21日(日)17:00 | 1. 中籤者請務必於開放期間內至系統選取自己 113 學年度住宿房間，此即為 確認住宿 ；若未選取住宿房間者視為放棄。 2. 未中籤者則顯示“本階段未中籤”，仍須住宿者可另申請線上床位候補（詳情另參見線上候補申請公告）。 |
| 【床位分配公告】 | 4月24日(三)10:00 4月25日(四)17:00 | 1. 第一、二階段已選取棟別及房號者，請於系統開放時間查詢「床位分配」結果。 2. 逾開放時間仍須查詢床位者，請逕洽學生宿舍服務中心查詢。 |
| 【床位放棄】 | 5月20日(一)17:00前 | 1. 欲放棄床位者請務必於 113年5月20日 17:00 前以紙本向服務中心提出申請，在規定時間內提出者無須繳費。 2. 113年5月21日至 8月25日 辦理放棄者，則須繳交手續費 1000 元。 3. 113年8月26日後放棄床位，依住宿輔導辦法第14條規定扣繳宿費。 註：113年8月25日係依法規開學日(9月9日)前 14 日，開學日若調整，配合調整 |

貳、抽籤申請暨結果選填說明

一、凡本校在籍學生(惟循環經濟學院學生除外)(含大學部舊生、碩博班舊生、延畢生、在職專班舊生)皆可申請床位抽籤(特殊生床位申請敬請另行參閱特殊生床位申請公告),線上床位系統路徑如下:

- (一) 床位抽籤申請路徑:興大入口單一簽入系統→各系統入口:學務資訊系統→學生宿舍:宿舍床位抽籤/申請。
- (二) 床位抽籤結果公告暨床位確認路徑:興大入口單一簽入系統→各系統入口:學務資訊系統→學生宿舍:床位公告/確認住宿。

二、流程說明

- (一) 自112學年度起,學生宿舍開放申請時,同學僅須至線上系統登記抽籤,舊生進入「宿舍床位抽籤/申請」系統後,請依流程點檢視宿舍各項資訊及規定並點選「同意」鍵後,即可完成抽籤申請。
- (二) 自112學年度起,床位中籤者可任選開放棟別及房號,若欲同住者,可先共同討論欲選擇之房號,於系統開放選填時同步選取,並請依下列注意事項辦理:
 1. 第一階段、第二階段床位抽籤結果公告期間,中籤者請務必上網選取自己住宿棟別及房號,選取確認後即獲得113學年度(含上下學期及寒假)床位。若中籤者未選取住宿棟別及房號,視為放棄床位。未上網選取者視同放棄床位,宿舍不再分配床位,不得異議。
 2. 第一、二階段床位中籤者,系統將E-mail通知至中籤者學校公務信箱(興大入口單一簽入系統→各系統入口:郵件系統),此僅提醒通知,不得以未收到E-mail而宣稱權益受損,敬請同學仍須主動上網查看結果並自行選取棟別及房號。
 3. 第一階段未中籤者則顯示“本階段未中籤”,其申請資料將直接進入第二階段抽籤作業。第二階段未中籤者則顯示“本階段未中籤”,仍須住宿者可另申請線上床位候補,詳情另參見住輔組網頁4月下旬之線上候補申請公告。
 4. 若因個人疏失未於規定時間內進行選取或放棄者,導致個人權益受損或須繳納手續費、扣繳宿費,恕不負責。
 5. 第一、二階段中籤者若無須住宿,請務必不要選取棟別及房號,若已選取欲放棄者最遲須於**5月20日(含)前**至男/女宿、二村服務中心辦理放棄床位手續(請繳交床位放棄聲明書及身份證件影本),未於期限內放棄床位者將視為確定住宿,並產生住宿相關費用,隨附於學雜費單中繳納,不得異議。逾期放棄床位者將依《住宿輔導辦法》第十四條規定扣繳費用,不得異議,亦不得以任何理由要求校方變更扣繳之宿費。

三、注意事項

- (一) 各宿舍區相關資訊請參閱住輔組網頁→宿舍簡介。
- (二) 參加住宿申請的同學即視為已同意中興大學住宿輔導辦法、男生宿舍/興大二村/女生宿舍公約及違規處理要點...等相關規定,如有異議請勿申請住宿。
- (三) 新學年開放進住日依身分別不同,將另行公告住輔組網頁→最新消息。
- (四) 未中籤但仍有住宿意願者,可參加5月23日(四)之空床位候補申請,相關事宜將於4月下旬於本組首頁公告。

I. The schedule for non-freshmen's dormitory application through computer drawing lots for 113th academic year

1. To avoid the incomplete display of the page on the mobile phone, please use your computer to apply for a dorm bed.
 2. Students of Academy of Circular Economy can only apply for the Nantou Dormitory, please refer to the Nantou Dormitory application notice for details.

| Work stage | System Opening Hours /Deadline | Description |
|----------------------------------------------|----------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| DORMITORY APPLICATION | March 27 th (Wed) 9am April 7 th (Sun) 5pm | Please login the online system and complete application procedures during the system's opening hours to apply for a dorm bed through computer drawing lots for 113 th academic year. |
| FIRST STAGE [RESULT ANNOUNCEMENT] | April 11 th (Thu) 10am | Check the result of the drawing lots. Successful applicants are required to select their room online in the first stage, while unsuccessful applicants will be shown as "not successful in this stage". |
| FIRST STAGE [ONLINE ROOM SELECTION] | April 12 th (Fri) 10am April 14 th (Sun) 5pm | <ol style="list-style-type: none"> Successful applicants in first stage must select their room online to confirm their accommodation during the system opening hours. If not, they are deemed to have given up the application. For the unsuccessful applicants in first stage, their application materials will be directly used for second lot drawing stage. |
| SECOND STAGE [RESULT ANNOUNCEMENT] | April 18 th (Thu) 10am | Check the result of the drawing lots. Successful applicants are required to select their room online in the second stage, while unsuccessful applicants will be shown as "not successful in this stage". |
| SECOND STAGE [ONLINE ROOM SELECTION] | April 19 th (Fri) 10am April 21 th (Sun) 5pm | <ol style="list-style-type: none"> Successful applicants in second stage must select their room online to confirm their accommodation during the system opening's hours. If not, they are deemed to have given up the application. Unsuccessful applicants in second stage want to live in the dorm shall apply the bed waiting list application online (Please refer to the announcement of the online waiting list application). |
| RESULT ANNOUNCEMENT OF BED ALLOCATION | April 24 th (Wed) 10am April 25 th (Thu) 5pm | <ol style="list-style-type: none"> For those who have selected the building and room numbers in the past two stages, please check the result of the room and the bed allocation during the system's opening hours. For those who want to check the result beyond the opening hours, please contact our Dormitory Service Center. |
| CANCELLATION OF BEDS | Before May 20 th (Mon) 5pm | <ol style="list-style-type: none"> Those who want to give up their beds must submit a written application to the Dormitory Service Center and do not need to pay any fees before 5pm on May 20th, 2024. A handling fee of TWD 1,000 is required for those who give up their beds during the period from May 21th to August 25th, 2024. Those who give up their beds after August 26th, 2024 will be charged for partial accommodation fee according to the Article 14 of NCHU Dormitory Regulations. <p>Remarks: The date (August 25th) is set for 14 days before the first school day of the semester (September 9th) according the rule and will be adjusted if the date of the first day is changed.</p> |

II. Instructions for getting the bed through drawing lots:

1. All current students (**excluding students of Academy of Circular Economy**) (including non-freshmen of bachelor's, master's, and doctoral programs, deferred graduates, and non-freshmen of in-service programs) are eligible to apply for beds (for special students, please refer to the bed application notice for special students).

The online system for beds is as shown below :

(1)Application path for getting the bed: NCHU Single Sign On System→ ALL Application Entry : Student Affairs Information→ Student Dormitory : Students' Dorm Application.

(2)The announcement of the results of getting beds and the bed confirmation: NCHU Single Sign On System→ ALL Application Entry→ Student Affairs Information : Student Dormitory : Bed Announcement/Confirmation.

2. Instructions :

(1)Starting from the 112th academic year, when the dormitory is open for application, students can register online to apply for their beds. After entering the system " Students' Dorm Application ", non-freshmen need to click on the "Agree" button to the related dorm information and read all the regulations to complete the application.

(2)Starting from the 112th academic year, those who get a bed in the drawing lot can select their building and room numbers online, and may discuss with whom they want to live together the room number and then select the room simultaneously when the system is open for selection. Please obey the following matters.

A. During the announcement of the results of getting beds through drawing lots in Stage 1 and 2, **those who get a bed shall select their building and room number online. This selection is the confirmation of the bed, then students will be allocated a bed for 113th academic year (including the first semester, winter vacation, and the second semester). Those who do not select building and room numbers online will be deemed to give up their beds and will not be allocated a bed**, and no objection is allowed.

B. For those who get a bed in Stage 1 and 2, the system will notify them via **official Email** (NCHU Single Sign On System→ ALL Application Entry→ Email). **Students must check the results of drawing lots online and choose the building and room number by themselves. E-MAIL is only a reminder. Claiming that you did not receive the Email afterwards as an excuse to request compensation is not allowed.**

C. For those who do not get a bed in Stage 1, their application materials will be directly used for Stage 2. Those who do not get a bed in Stage 2 and want to live in a dorm shall apply for beds in the waiting list online (for details, please refer to the announcement of the online waiting list application on the website of the Division of Student Housing Service in late April).

D. If students fail to select or give up their beds within the stipulated time due to personal negligence, the Division of Student Housing Service will not be liable for the damage to their rights and interests, the payment of handling fees, or the withholding of dormitory fees.

E. For those who have obtained a bed in Stage 1 and Stage 2 and no longer need the accommodation, please do not select the building and the room number. **For those who have selected the building and room numbers but want to give up their bed, they shall go to the Male/Female/Second-Village Dormitory Service Center to go through the formalities of giving up the bed before May 20th** by submitting the Statement of Giving Up the Bed, together with a photocopy of the ID card. Those who do not give up their beds within the time limit are deemed to live in the dorm, and they shall pay accommodation-related fees as tuition and miscellaneous fees without objection. **Those who give up their beds after the deadline will be charged according to Article 14 of the Dormitory Regulations of National Chung Hsing University**, and no objection shall be allowed, and the students shall not request the school to change any withholding fee for any reason.

3. Precautions:

(1) For information about each dormitory area, please refer to the website of the Division of Student Housing Service.

(2) **Those who apply for dormitory beds through drawing lots are deemed to agree to the Dormitory Regulations of National Chung Hsing University, Guidelines on Rules and Punishment for Male/Female/Second-Village Dormitory, and other relevant laws and regulations. Please do not apply for accommodation if you have any objections.**

(3) The opening date of the 113th academic year for each grade of students will be announced separately on the 'Latest News' website of the Division of Student Housing Service

(4) **Those who fail to get the beds but want to live in the dorm can participate in the waitlist application for vacant beds on May 23th. Relevant matters will be announced on**

<https://www.osa.nchu.edu.tw/osa/dorm/>.